



## BEV FACEY GRADUATION 2018

Graduation is an important milestone in a student's life. It is important that, as a graduand, you keep informed and keep your parents informed as the year progresses. Please use this as a guideline and pay attention to announcements and the school website for updated information.

### **Graduating Requirements**

Students will be eligible to participate in the graduation exercises provided they meet the criteria for graduation. Students will receive a Graduation Certificate from the school.

***During the Graduation Ceremony, students are presented according to alphabetical order. No distinction is made between the various programs offered at Bev Facey Community High School.***

### **Graduation Criteria**

Students will be eligible to participate in the graduation exercises provided they meet the criteria. Students will receive a Graduation Certificate from the school.

#### **Students enrolled in a Diploma Program**

In order to graduate and "walk the stage" from Bev Facey a student must achieve the following requirements.

- Meet the minimum course credit requirements for a High School Diploma as established by Alberta Education.
- Achieve a minimum grade of at least 50% in all non-diploma subjects.
- In the first semester, have earned at least 50% in the blended mark in any required diploma examination subjects. (If students achieve 50% or more on the school based mark, but less than 50% on the blended mark, they may become eligible by rewriting the diploma exam at the end of the second semester.)
- In the second semester, have earned at least 50% in the school awarded mark in any diploma subject required for diploma requirements.

#### **Students enrolled in a Certificate of Achievement Program**

In order to graduate and "walk the stage" from Bev Facey a student must achieve the following requirements.

- Meet the minimum course credit requirements for a Certificate of Achievement as established by Alberta Education.

#### **Students enrolled in Special Programs**

Students will receive their certificate of completion and "walk the stage" in their final year of programming.

## **Graduation List**

The initial graduation list will be posted on **Wednesday, Dec. 20<sup>th</sup>**. Updated lists will be posted on **Wednesday, March 14<sup>th</sup>**, and **Wednesday, April 18<sup>th</sup>** and the final list will be posted on **Friday, May 13<sup>th</sup>**. Students are responsible for checking this list and reporting any problems to their counselor immediately. It is important that students check the spelling of their names as this is the name that will appear on their certificate and on the program.

Students whose grades fall below 50% in any courses required for graduation (other than diploma courses) will have their names removed from the grad list.

In order to meet graduation requirements, students enrolled in Next Step courses must adhere to the following timelines:

- Must be on track for completion and be recommended for graduation by a teacher from Next Step Outreach by April 18<sup>th</sup>.

Students' names are removed from the graduation list as a result of

- grades falling below 50% in any courses required for graduation
- incomplete courses required for graduation
- uncooperative or inappropriate behavior or pranks
- not having all school fees paid.

Students may have their names placed back on the list when they again meet the graduation requirements.

**Note: The Graduation Ceremony Program may not contain names of students who are added to the list after the May 13<sup>th</sup> Final List.**

**Students who do not intend to attend the ceremonies should inform Mrs. Tattrie and Mrs. Williamson as soon as possible.**

## **Graduation and the School**

The convocation ceremony and the celebration are both school sponsored events. Students are responsible to the school for their decorum. Behavior that detracts from the dignity of the celebration may result in the graduand losing the privilege of continuing with the day's activities.

**Please Note:** Safe Grad activities are **NOT** school sanctioned events.

## Grad Photos

This year's graduation photos will be taken by Icon Experience. **In order for the photo to be included in the composite and the yearbook, the photo must be taken by Icon Experience no later than the end of spring break.** Appointments for photos are available at the school December 4 – 19 or at Icon's studio throughout the year. Students will be asked to book their appointments online.

If students are planning on ordering grad pictures from Icon, a deposit of \$30 must be paid at the time of the portrait session. If paying by cheque, then please make it payable to Icon Experience. The deposit will then be deducted from the cost of any portrait orders. Those students, who know that they will only be taking their picture for the Composite and the Yearbook, and will not be ordering grad photos, will not be required to pay the deposit. Retakes will be taken in March. Students requesting retakes must return their first set of proofs or pay an additional sitting fee.

## Baby Pictures

A baby picture slideshow is shown during the Convocation Ceremonies. All graduands are requested to submit a tasteful picture of themselves between birth and 7 years of age. If submitting a hard copy, **please clearly print the graduands first and last name clearly on the back of the photo.** The pictures will be available for pick up during Graduation information in May. If submitting an electronic copy, then please send it via e-mail with the picture file saved as the **graduands last name then first name** in **jpeg format** and send it to [bevfaceybabyphotos@gmail.com](mailto:bevfaceybabyphotos@gmail.com)

## Grad Wear (Optional)

Grad Wear orders will be taken sometime in November. **There is only one order sent in so it is important that students get their order in on time. Please pay attention to the announcement as to when ordering will take place.** Parents who wish to order grad wear as gifts may contact the school for order forms.

## Grad Fee

Grad fees are \$80/Grad. This fee has already been included in the school fees. All students participating in the convocation ceremony must pay this fee. The fee covers the costs of ceremonies including: gown rental, diploma covers and inserts, momento caps and tassels, decorations, facility rental, production media costs, ticket and program production costs.

## Grad Yearbook Writeups

Students will be given the opportunity to submit their Grad Write-ups. A form explaining the rules and guidelines will be made available to students. The Facey yearbook now uses a visual format and writeups can include quotes, drawing, pictures and writing, following the guidelines explained. **Writeup submissions and questions can be made directly to the yearbook team.**

## **Commencement Ceremony and Celebration**

The Commencement Ceremony and Celebration will be held on **Saturday, May 26<sup>th</sup> from 1:00 to 7:00 pm** at the Edmonton Expo Centre. The Celebration and Reception will follow the Ceremony. A rehearsal will be held on **Friday, May 25<sup>th</sup> at 3:30 pm** at the school. More information will be available at the Grad Meetings held in March.

The Ceremony are a semiformal event and students must wear appropriate clothing under their gowns. No jeans, shorts, sunglasses or sandals allowed. A change room will be provided for girls to change between the Ceremony and Celebration. The cost for the day is estimated at \$50. The Graduand will be provided with a ticket to attend at no charge.

## **Grad Talents and MCs**

Graduands may choose to be involved in grad as a speaker or a performer. In early spring, auditions will be held for Talent Performers during the ceremony and for an "O Canada" singer. As well, graduands may sign up to be considered for Master or Mistress of Ceremony.

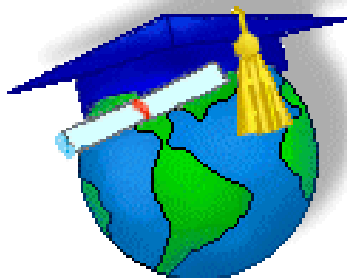
## **Grad Committee**

All grade 12 students, who are eligible to graduate, may serve on Grad Committee. All members will be required to:

- Attend meetings
- Participate in voting for and choosing key elements of graduation
- Complete all assigned tasks

The first meeting will be held at the end of September.

**Questions may be directed to Mrs. Seibt, Ms. Gach or Mrs. Williamson.**



**The World Is  
Yours To Conquer**