

# BEV FACEY GRADUATION 2015

Graduation is an important milestone in a student's life. It is important that, as a graduand, you keep informed and keep your parents informed as the year progresses. Please use this as a guideline and pay attention to announcements and the school website for updated information.

## Graduating Requirements

Students will be eligible to participate in the graduation exercises provided they meet the criteria for graduation. Students will receive a Graduation Certificate from the school.

***During the Graduation Ceremony, students are presented according to alphabetical order. No distinction is made between the various programs offered at Bev Facey Community High School.***

## Graduation Criteria

In order to graduate from Bev Facey students must:

Meet the minimum course credit requirements for a High School Diploma as established by Alberta Learning.

- A. Achieve a minimum grade of at least 50% in all non-diploma subjects and meet the requirements for diploma subjects described below. Because the final grades for Diploma Exam subjects are established by blending the school awarded mark, and the diploma examination mark, the following rules will apply:
- In the first semester, students must have earned at least 50% in the blended mark in any required diploma examination subjects. If students achieve 40% or more on the school based mark, but less than 50% on the blended mark, they may become eligible by rewriting the diploma exam at the end of the second semester.
  - In the second semester students must have earned at least 40% in the school awarded mark in any diploma examination subject students require in order to meet their diploma requirements.

**OR**

- B. be eligible for a Certificate of Achievement. Some students who are completing the Certificate of Achievement may choose to upgrade their courses to meet the requirements for a High School Diploma. Students should see their counsellor for further information.

**OR**

- C. complete all of the requirements of the GOALS or PLACE Programs.



## Graduation List

The initial graduation list will be posted on **Wednesday, Dec. 3<sup>rd</sup>**. All school fees must be paid before names are included on the graduation list. Updated lists will be posted on **Wednesday, March 11<sup>th</sup>**, and **Wednesday, April 22<sup>nd</sup>** and the final list will be posted on **Friday, May 15<sup>th</sup>**. Students are responsible for checking this list and reporting any problems to their counselor immediately. It is important that students check the spelling of their names as this is the name that will appear on their certificate and on the program.

Students whose grades fall below 50% in any courses required for graduation (other than diploma courses) will have their names removed from the grad list.

In order to meet graduation requirements, students enrolled in distance learning/Next Step courses must adhere to the following timelines:

- must have completed 75% of the course and be recommended for graduation by a teacher from Alberta Distance Learning/Next Step Outreach by **April 15<sup>th</sup>**

Students' names are removed from the graduation list as a result of

- failing marks in required courses
- incomplete courses required for graduation
- uncooperative or inappropriate behavior or pranks
- not having all school fees paid.

Students may have their names placed back on the list when they again meet the graduation requirements.

**Note: The Graduation Ceremony Program will not contain names of students who are added to the list after the May 15<sup>th</sup> Final List.**

**Students who do not intend to attend the ceremonies should inform their counselor and Miss Wong as soon as possible.**

## Graduation and the School

The convocation ceremony and the banquet are both school sponsored events. Students are responsible to the school for their decorum. Behavior that detracts from the dignity of the celebration may result in the graduand losing the privilege of continuing with the day's activities.

**Please Note:** Safe Grad activities are **NOT** school sanctioned events.



## Grad Photos

This year's graduation photos will be taken by Icon Experience. **In order for the photo to be included in the composite and the yearbook, the photo must be taken by Icon Experience no later than the end of spring break.** Appointments for photos are available at the school (December 1 – 10) or at Icon's studio (throughout the year). Students will be asked to book their appointments online (more details to come in November).

If students are planning on ordering grad pictures from Icon, a deposit of \$30 must be paid at the time of the portrait session. If paying by cheque, then please make it payable to Icon Experience. The deposit will then be deducted from the cost of any portrait orders. Those students, who know that they will only be taking their picture for the Composite and the Yearbook, and will not be ordering grad photos, will not be required to pay the deposit.

Retakes will be taken in February. Students requesting retakes must return their first set of proofs or pay an additional sitting fee.

## Baby Pictures

A baby picture slideshow is shown during the Convocation Ceremonies. All graduands are requested to submit a tasteful picture of themselves between birth and 7 years of age. If submitting a hard copy, **please clearly print the graduands first and last name clearly on the back of the photo.** The pictures will be available for pick up during ceremony ticket sales in May. If submitting an electronic copy, then please send it via e-mail with the picture file saved as the **graduands last name then first name in jpeg format** and send it to **[babypicture2015@bevfacey.ca](mailto:babypicture2015@bevfacey.ca)**.

## Grad Wear (Optional)

Grad Wear orders will be taken sometime in November. **There is only one order sent in so it is important that students get their order in on time. Please pay attention to the announcement as to when ordering will take place.** Parents who wish to order grad wear as gifts may contact the school for order forms.

## Grad Fee

Grad fees are \$80/Grad. This fee has already been included in the school fees. All students participating in the convocation ceremony must pay this fee. The fee covers the costs of ceremonies including: gown rental, diploma covers and inserts, momento caps and tassels, decorations, facility rental, production media costs, key chains, ticket and program production costs.

## Grad Yearbook Writeups

Students will be given the opportunity to submit their Grad Write-ups. A form explaining the rules and guidelines will be made available to students. The Facey yearbook now uses a visual format and writeups can include quotes, drawing, pictures and writing, following the guidelines explained. **Writeup submissions and questions can be made directly to the yearbook team.**

## Grad Ceremonies

Grad Ceremonies will be held on **Saturday, May 30<sup>th</sup> from 1:00 to 4:00 pm** at the Edmonton Expo Centre. A rehearsal will be held on **Friday, May 29<sup>th</sup> at 4:00 pm**. More information about the ceremonies will be available at the Grad Meetings held in March.

Ceremonies are a semiformal event and students must wear appropriate clothing under their gowns. No jeans, shorts, sunglasses or sandals allowed.

The cost to attend the ceremony is approximated at \$10 / guest. The graduands will not be required to purchase a ticket for himself / herself as the cost of this fee is included in the grad fee. **Students must have all school fees paid in full before ordering Ceremony or Banquet tickets.**

## Grad Banquet and Dance

The Grad Banquet will be held at the Edmonton Expo Centre on **Saturday, May 30<sup>th</sup>**. Doors will open at 6:00 pm and the banquet begins promptly at 7:00 pm. Tickets to the banquet are unlimited and **Grads must have a ticket for the banquet**. The ticket cost is set after the meal is chosen. An estimated cost of \$75/ticket is expected. The dance will begin between 8:30 and 9:00 pm and will end at 11:00 pm.

## Grad Talents and MCs

Graduands may choose to be involved in grad as a speaker or a performer. In early spring, auditions will be held for Talent Performers during the ceremony and for an "O Canada" singer. As well, graduands may sign up to be considered for Master or Mistress of Ceremony.

## Grad Committee

All grade 12 students, who are eligible to graduate, may serve on Grad Committee. Grad Committee will be made up of leaders and of general members.

All members will be required to:

- Attend meetings
- Participate in voting for and choosing key elements of graduation
- Complete all assigned tasks

In addition, leaders will:

- Report to their assigned teacher
- Communicate with the Grad Committee

The first meeting will be held at the end of September. At this meeting, students may sign up as a leader or as a general member. Leaders will be chosen by the staff grad advisors.

**Questions may be directed to Miss Wong, Grad Coordinator.**

Miss Wong's classroom: Room 233

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