

GRADUATION INFORMATION

- March 26** All baby photos must be submitted by this date. Photos submitted afterwards **WILL NOT** be included in the portrait slideshow.
- April 6** All graduates who would like to have their grad portrait included in the grad slideshow, composite, and yearbook must have their photo taken by ICON **no later than April 6**. Photos taken after this date **MAY NOT** be included in the presentation and publications.
- April 15** Students enrolled in Distance Learning and Outreach courses required for graduation must have 50% of the course(s) completed and be recommended for graduation by a teacher from Alberta Distance Learning / Next Step Outreach.
- April 22** 3rd Grad list will be posted. Students are responsible for checking the listing and reporting any problems to their counselor **immediately**.
- April 27 – May 1** In the Library (During lunch only):
- Pick up order forms for **ceremony** tickets (\$10 / ticket)
Graduating student **does not** require a ceremony ticket.
[Note: Tickets are non-refundable]
- Pick up baby pictures. Check slide to make sure name and pictures match.
- Check composite to make sure spelling of name is correct.
- Pick up information and password about how to purchase banquet tickets online.
- May 4 – 22** Online:
- Purchase **banquet** tickets. (\$75 / ticket)
All Grads and guests planning to attend the banquet and dance must purchase a banquet ticket. [Note: Tickets are non-refundable]
- May 15** Final grad list will be posted. Students are responsible for checking the listing and reporting any problems to their counselor immediately.
- Students enrolled in Distance Learning and Outreach courses required for graduation must have 75% of the course(s) completed and be recommended for graduation by a teacher from Alberta Distance Learning / Next Step Outreach.
- All speeches must be submitted in writing for approval.
- May 25 – 28** In the bookroom (During lunch only and must show **FACEY ID**):
- Pick up gown, stole and cap
- May 29** Grad rehearsal at Edmonton Expo, Hall D. Rehearsal will start at 4pm. Each grad is responsible for his/her own transportation. Do **NOT** bring cap and gown.

Wear the shoes you will be wearing during the ceremony. **All Grads must attend.**

May 30 11:30am Arrive at Edmonton Expo (Hall D) **WITH** your cap and gown for the ceremony. Appropriate dress required – dress pants, dress shoes, shirt and tie for guys; dress pants, dress or skirt and comfortable shoes for girls. **No jeans, shorts, sunglasses or non-dressy sandals.**

12:00pm Doors open for ceremony. **All guests require a ticket.**

1:00 – 4:00pm Ceremony

6:00pm Doors open for banquet. **Everyone requires a ticket.**

7:00pm Banquet begins.

8:30pm–11:00pm Grand March and Dance. The first dance is reserved for grads and their escorts; the second and third for grads and parents.

June 1 – 5 Return gown to the bookroom. **(During lunch only)**

*** Any gowns and stoles returned after June 5th will be charged a restocking fee of \$10.**

*** Any gowns and stoles not returned by June 20st will be considered sold. A charge of \$80 will be placed on the account for gowns and a charge of \$10 will be placed on the account for stoles.**

Other Information: The program may not contain names of students who are added to the grad list after May 15th.

Please Note: The grad ceremony and banquet is a school – sponsored event and thus students are responsible to the school for their decorum. Behavior that detracts from the dignity of the celebration may result in the graduand losing the privilege of continuing with the day’s activities and will be dealt with through the discipline cycle as outlined in the Bev Facey Handbook.