



Bev Facey Community High School

99 Colwill Blvd.
Sherwood Park, Alberta T8A 4V5
Phone 780 467-0044/Fax 780 467-3467
principal.bfh@eips.ca www.bevfacey.ca

Grade 12 Information for 2015 - 2016

Timetables for Semester 1 will be available on the PowerSchool parent/student portals as of August 21st, 2015.

Grade 12 Planning Day will be held on **Monday, August 24** from **8:00 a.m. to 1:00 p.m.**

- Locker selection
- Photo IDs
- Course changes – prioritized according to academic needs of the student.

Please print, complete & return the following Grade 12 forms on your Planning Day. These forms are located at the end of this letter.

- Course Change Request
- Locker Agreement
- Vehicle Registration
- Website Consent

Correction forms which include pertinent student and parent/guardian contact information will be distributed during the Planning Day and the first week of classes for the parent/guardian to update. Please return corrections forms by **Friday, September 4, 2015**. If there are no changes to the correction form, forms must still be returned – signed and dated.

Student IDs will be available the first week of classes.

For more information, please visit our website, www.bevfacey.ca.

- Bell schedule
- Registration Guide
- Facey Family Handbook
- Approved 2015-2016 EIPS calendar is available at www.eips.ca.

Administration Team for 2015-2016

Mr. Bill Schlacht, Principal
Mr. Amit Mali, Assistant Principal
Ms. Sharon Gach, Assistant Principal
Mrs. Trudi Williamson, Assistant Principal

The General Office and Student Services Department will re-open Monday, August 24th at 8:00 a.m.

We look forward to seeing you at Bev Facey Community High School when **classes resume on Monday, August 31, 2015**. If you have any questions, please contact us at 780-467-0044 or www.bevfacey.ca.

Mr. Bill Schlacht
Principal



Course Changes 2015-2016

Student Name _____

I am asking for an appointment with a counselor/administrator/registrar for the following reasons:

- 1. A required course is not scheduled. *Explanation:*

- 2. I don't have the pre-requisite course for a course that is on my schedule.

- 3. I did not achieve the pre-requisite mark and must either repeat the course or change to an alternate level of instruction. *Example: a move from Social Studies 20-1 to 20-2. Explanation:*

- 4. There is a serious imbalance in my academic load. *Example: four academic courses in one semester and two in the other. Explanation:*

- 5. My timetable is incomplete – no courses scheduled for one or more blocks (grade 10 or 11 students). *Explanation:*

- 6. I completed a course through Distance Learning or summer school. Documents must be provided listing course completed and final mark. *Course:*

Course changes will be prioritized according to academic needs.

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BEV FACEY
COMMUNITY HIGH SCHOOL

Locker Use Agreement 2015-2016

Lockers will not be issued unless this form has been submitted

I understand that the lockers I will be using at Bev Facey Community High School are the property of the Elk Island Public School Board. These lockers may be subject to unannounced searches from time to time. Searches may be conducted if the principal has reasonable information that the locker contains items that are contraband or violate rules. These searches do not require student presence or permission and may include the assistance of the RCMP Services dogs. Any evidence gathered as a result of a search could be used by the school administration for discipline purposes and/or by the RCMP for criminal charges.

I understand that I am required to use an approved lock supplied by Bev Facey Community High School on my locker.

I understand that all lockers must be completely cleared of any materials, markings, stickers etc. by the last day of classes. A minimum charge of \$5.00 will be assessed for removal of any of the above. A further charge will be assessed for extra cleaning if required.

I have read the above and I agree with all conditions listed.

Locker # _____

Student Name (please print)

Parent/Guardian Name (please print)

Student Signature

Parent/Guardian Signature

Date

Date

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BEV FACEY
 COMMUNITY HIGH SCHOOL

Vehicle Registration 2015-2016

The parking lots at Bev Facey Community High School are owned and operated by the Elk Island Public Schools Board. School authorities are responsible to maintain safe operation of these areas. Only registered staff and student vehicles with a valid pass displayed, may be parked in these lots between 8 AM and 4:30 PM on school days.

Student Name _____ **Grade** _____

	Make/Model of Vehicle	Year	Colour	License Plate #
#1				
#2				

Driver's License No. _____ Class _____ Expiry Date _____

I, _____ permit _____
Parent/Guardian Name (please print) Student Name (please print)

to operate a motor vehicle for the purpose of transportation to and from Bev Facey Community High School.

 Parent/Guardian Signature

Student Agreement:

- I recognize that the school is not responsible for any vandalism or theft while my vehicle is parked on school property. However, school administration will endeavor to ensure the safety of vehicles and assistance in the investigation of any damage or theft.
- I agree to drive and park in a courteous and safe manner while on Bev Facey CHS property.
- I agree to park only in designated stalls and not to park in the compound, the passenger drop off/bus loop, or staff parking lot.
- I agree to obey all provincial traffic laws and local bylaws.
- I agree to obey all rules determined by school administration for use of the parking lot. These may be more restrictive than provincial laws or local bylaws in order to maximize safety and optimize the space available. Following are some of the school rules:
 - All passengers must be inside the vehicle. Riding in truck boxes or on flat decks is not permitted.
 - Non-emergency use of horns is prohibited.
 - Vehicles must be parked between the lines designating stalls.
 - Water fights and horseplay are not allowed in the parking lot.
- I agree to register all vehicles that I will be driving.
- Parking passes are non-transferable.
- I agree to return the parking tag upon the completion of the school year.

 Student Signature

Authorized Users Only:

- Selected/Approved from the random draw of applicants Date _____ Initials _____
- Parking Tag # _____ Paid \$27 for primary pass per semester = \$54
- Replacement Tag # _____ Paid \$5 for replacement tag



WEBSITE CONSENT

AP 180 Freedom of Information and Protection of Privacy

As a school division and individual schools, we in Elk Island Public Schools like to regularly share stories and celebrations with our families and communities about the great things taking place across the division. One way in which we do so is posting snippets of information, photos, videos, and other celebrations and promotions on our school and division websites and social media accounts.

Prior to including your child's personal information in these posts, we require your consent. We also use this consent to identify which students should/should not be included in photos/videos taken at school activities that are open to the general public (e.g., photos taken by the media at a special assembly at the school to which the media have been invited).

Please complete this form and return it to the school to identify whether or not you provide this consent. This consent is reaffirmed on an annual basis.

Consent

Name of School

Name of Student Name of Parent/Guardian

I DO provide consent for my child's personal information as specific below to the posted on his/her school's and the school division's (Elk Island Public Schools) website and/or social media accounts.

I DO NOT provide consent for my child's personal information as specific below to the posted on his/her school's and the school division's (Elk Island Public Schools) website and/or social media accounts.

This personal information may include my child's name, grade, individual photograph, group/class photograph, video/audio recordings, interviews, projects, participation in extracurricular activities, and/or awards, scholarships/prizes. I understand that as much as possible, schools and the division will try to limit the number of different kinds of personal information included in a single post (e.g., only including the student's first name and photo, but leaving out the specific grade; only mentioning the grade that participated in a field trip along with the group photo, but not listing all students by name, etc.).

I/We are aware these are public websites, and the personal information they contain can be viewed by anyone who accesses the sites. This consent may be withdrawn at any time, upon written notice. In the even the consent is withdrawn, I/we understand that information about my child will be removed from these websites; however, I/we understand the school and school division do not have any control over how this information may be shared or further distributed during the time it is posted on these websites. As long as consent is not withdrawn, I/we understand information about my child may remain posted and available on the school's website/social media accounts beyond the years he/she attends the school.

I/we have given this consent voluntarily.

Parent/Guardian/Independent Student Signature Date

Freedom of Information and Protection of Privacy - Notification of Use
This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, sections 33, 34, 38, 39, 40, and 41. If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.