

Bev Facey Community High School

School Council Meeting – Tuesday, January 12th, 2016

Attendees: 5 families represented – Lisa Clamp, Michelle Dugan, Sandy Stor, Sherri Kaldenhoven, Z'Anne Harvey-Jansen (Learned Synervoice messages did not go out, so may explain lower attendance)

8 school reps – Principal Bill Schlacht, Assistant Principals Trudi Williamson, Sharon Gach
Teachers Rita Lal, Christina Gieringer, Richie Curbelo, Business Manager Patti Dundas

No Student Voice reps – Admin did not invite them

1 Elk Island Public School Trustee – Trina Boymook (our rep for 2015-16 school year)

Call to Order: 7:03 pm (Met in School Office area as Library set up for exams)

- Introduction of all in attendance

Additions to the agenda - none

Approve Dec 1, 2015 minutes

Accepted as drafted (Motion: Lisa Clamp, seconded by Michelle Dugan) **Motion CARRIED**



ONGOING BUSINESS

1. Graduation 2016 Plans

All in one day grad on June 11, 2016 (Ceremony at the U of Alberta Butterdome and Banquet at Northlands as is typical)

June 11, 2016 – Graduation Ceremony at the Butterdome from 1:00 – 4:00 pm. The banquet is at Northlands afterwards with doors opening at 6:00 pm. The time may still be adjusted based on SAL's requirements.

Parent Questions:

1. Was Wendy able to book for May of next year – 2017 grads? **(Action 2 from Oct 2015 meeting - unresolved)**
2. What about a “donate” button? **(Dec Action item #1 – not discussed)**

40-60 students (about 10%) of grade 12's in January do not have their CALM pre-requisite for graduation completed.

NEW BUSINESS

1. Communication

- New Website as all EIPS websites updated.
- e-teacher links broken but will be fixed
- Stacy Metz is handling fixes to website
- school is continuing to enhance engagement with parents through e-mails and phone; teachers are getting more comfortable with this level of communication

2. Students Fees (Patti Dundas, Bus. Mgr)

- What shows up on the screen for what items you still owe is organized based on a set of payrank rules: money goes to pay: 1st Learning resource fees, 2nd non-core (options), 3rd non instructional fees (athletics, yearbook) As of the date of this meeting until a line item is fully paid it may not show on the on Summary Reports on screen. EIPS staff a few years back highlighted this reporting mismatch but were told at the time this is just the way it was in Acorn. Z'Anne Harvey-Jansen as a parent encouraged them to look into getting this financial reporting more accurate on screen for parents.

3. Student Engagement (results of Survey)

ACTION: BRING FORWARD to the February meeting Student Engagement when Admin will ensure they have asked students attending Parent Council. (UPDATE Sandy/Bill delayed to March meeting, possibly due to the fact same day of "My Voice, My Future" that some students will attend Feb 16th.)

ACTION: Parents attending the February 16th Parent Council meeting are encouraged to bring their own Bev Facey students with them to the meeting. (UPDATE Sandy/Bill delayed to March meeting)

As well Elk Island Public School Board is engaging with 100 students on Tuesday February 16th to hear more perspectives. Both students in urban and rural settings should attend including those with varied interests in school. It will look at the work of being welcoming, caring and respectful schools as well as the student code of conduct.

The screenshot shows the website for Bev Facey Community High. The header is blue with the school's name and logo. Below the header is a navigation menu. The main content area is divided into several sections: Athletics, Daily Bulletin, MyPass, Latest Tweet, Boundary Exemption Process, and Graduation 2016. A sidebar on the right contains a calendar for February, showing events for FEB 1, FEB 2, FEB 3, FEB 4, and FEB 5.

REPORTS

1. CHAIRPERSON REPORT: Sandy Stor attended Communities of School Council (COSC). She invited parents to consider being our rep at the April 2016 Alberta School Councils Association annual general meeting in Edmonton; Bev Facey has one rep position. Also she highlighted that the Excellence in Teaching Award is due February 19th, Lakeland Parent Council is hosting a session on Positive Mental Health open to all EIPS and EICS parents. Also parents can look at the ASCA workshops available on running a school council or the fundraising association arm or their Wednesday webinars.

2. ADMINISTRATION REPORT: Bill Schlacht said there were 400 course changes for term 2 processed; now they are responding to the staffing needs from these changes. January is a transition time with staff completing their intent forms for the 2016-17 school year. Credit enrollment units are used in determining funding situation at the school level. There are five levels of administrative procedures series 100, 200, 300, 400 and 500; the new superintendent has been leading a review of each. There are also broad Board policies. There are substantial changes to the food-nutrition choices for next school year and the smoke free facilities section now adds in no electronic cigarettes.

Mr. Schlacht requested the 7 pm start time for the Parent Council meetings be changed to 6:30 pm to accommodate the fact that more Facey staff are making an effort to attend.

MOTION: Starting with February 2016, the remainder of the Facey Parent Council meetings will start at 6:30 pm and thus end by 8:30 pm typically. 1. Sandy Stor, 2. Michelle Dugan CARRIED

3. STUDENT REPORT: No students present to provide report. Admin did not invite members of Student Voice to attend this month as was intended.

4. COMMITTEE OF SCHOOL COUNCILS REPORT: (covered by Sandy Stor, above)

5. TRUSTEE: Trina Boymook

- International travel planned for this year is being closely monitored. There will be no trips to France. Those who had plans for France can either chose another location or cancel. Parents have been notified that trips maybe canceled at any point including to the plane departing. The Superintendent will be using the Government of Canada travel advisory to inform decisions. The final revision have been made to a new International travel framework. Information will be coming out soon.
- At the December 17, 2016 Board meeting the Board approved the 2016/17 and 2017/18 calendar. In order to maintain November Break we will be starting before Labour Day for both years. It should be noted that November Break will not take place the same week as Remembrance Day due to DIP being written the same week as Remembrance Day. We also approved an operating reserve plan. The plan includes school equity fund

reserve, project reserve, central capital projects and school building reserve. The total value of this plan is \$4.7 million. The remaining \$5.3 million will not be allocated. It will be kept to deal with emergent issues. The recommendation for Boards is to set aside 2% of operations into reserves to deal with emergent issues. For EIPS that would be \$4M

- At our December 17, 2015 Board meeting the Board approved paying off the outstanding amount owing on Central Office building. Paying it off will save the district \$34K
- We will be beginning the planning process for the new K-6 School in Davidson Creek. This school will have the capacity of 600 students. This is great news for those living in this area of Sherwood Park. We have a high concentration of students in K-6 in this area. Majority of them don't attend Lakeland Ridge due to it be at capacity.
- Applications for requests for boundary exemptions runs February 2 – April 14, 2016. Any request that arrive after April 14, 2016 will not be granted.

Meeting Adjourned at 8:48 PM.

