

GRADUATION INFORMATION

April 3

All baby photos must be submitted by this date. Photos submitted afterwards **MAY NOT** be included in the portrait slideshow.

All graduates who would like to have their grad portrait included in the grad slideshow, composite, and yearbook must have their photo taken by ICON **no later than April 3**. Photos taken after this date **MAY NOT** be included in the presentation and publications.

April 14

Students enrolled in courses which are required for graduation at **Next Step Outreach** must submit written confirmation from their Next Step Outreach teacher stating that they are **on track** to finish the course(s) by June. Students enrolled in courses which are required for graduation at a **non-EIPS educational organization** for courses which are required for graduation must have completed 50% of the course.

April 19

3rd Grad list will be posted. Students are responsible for checking the listing and reporting any problems to their counselor **immediately**.

April 24 - 27

In the Library (During lunch only):

- Pick up baby pictures. Check slide to make sure name and pictures match.
- Check composite to make sure spelling of name is correct.
- Pick up information and password about how to purchase ceremony and banquet tickets online. [**Note: Tickets are non-refundable**]

Starting May 2

Online:

Purchase **ceremony** tickets. (Price to be determined)

All guests must purchase a ceremony ticket. Graduates **DO NOT** require a ticket. Tickets are sold on a first come first serve basis.

Last date to purchase is Friday, May 26th @ 12:00 pm

[**Note: Tickets are non-refundable**]

Purchase **banquet** tickets. (Price to be determined)

All Grads and guests planning to attend the banquet and dance must purchase a banquet ticket. Tickets are sold on a first come first serve basis.

Last date to purchase is Friday, May 19th @ 12:00 pm

[**Note: Tickets are non-refundable**]

May 10

Final grad list will be posted. Students are responsible for checking the listing and reporting any problems to their counselor immediately.

Students enrolled in courses which are required for graduation at **Next Step Outreach** must submit written confirmation from their Next Step Outreach teacher stating that they are **on track** to finish the course(s) by June. Students enrolled in courses which are required for graduation at a **non-EIPS educational organization** for courses which are required for graduation must have completed 75% of the course.

All speeches must be submitted in writing for approval.

- May 22 - 25** In the bookroom (During lunch only and must bring **FACEY ID**):
Pick up gown, stole and cap
- May 26** Grad rehearsal in the school gym. Rehearsal will start at 3:30 pm. Do **NOT** bring cap and gown. **All Grads must attend.**
- May 27 11:30am** Arrive at University of Alberta Pavillion (Butterdome) **WITH** your cap and gown for the ceremony. Appropriate dress required – dress pants, dress shoes, shirt and tie for guys; dress pants, dress or skirt and comfortable shoes for girls. **No jeans, shorts, sunglasses or non-dressy sandals.**
- 12:00pm** Doors open for ceremony. **All guests require a ticket.**
- 1:00 – 4:00pm** Ceremony
- 6:00pm** Doors open for banquet. [Banquet is held at Edmonton Expo Hall F] **Everyone requires a ticket.**
- 7:00pm** Banquet begins.
- 8:30pm–11:00pm** Grand March and Dance. The first dance is reserved for grads and their escorts; the second and third for grads and parents.
- May 29 – June 2** Return gown to the bookroom. **(During lunch only)**
- * **Any gowns and stoles returned after June 16th will be charged a restocking fee of \$10.**
 - * **Any gowns and stoles not returned by June 23rd will be considered sold. A charge of \$80 will be placed on the account for gowns and a charge of \$10 will be placed on the account for stoles.**

Other Information: The program may not contain names of students who are added to the grad list after May 10th.

Please Note: The grad ceremony and banquet is a school – sponsored event and thus students are responsible to the school for their decorum. Behavior that detracts from the dignity of the celebration may result in the graduand losing the privilege of continuing with the day’s activities and will be dealt with through the discipline cycle as outlined in the Bev Facey Handbook.